

**EMD - RECEIPT THROUGH NTPC PAYMENT PORTAL**

## **EMD RECEIPT -PROCESS DOCUMENT**

Earnest Money Deposit is received as a form of Bid Security in case of contractual works from Vendors. The process listed below gives an overview of Receipt process of EMD through Payment gateway of Axis Bank/PayGov India-National Payment Service Platform.

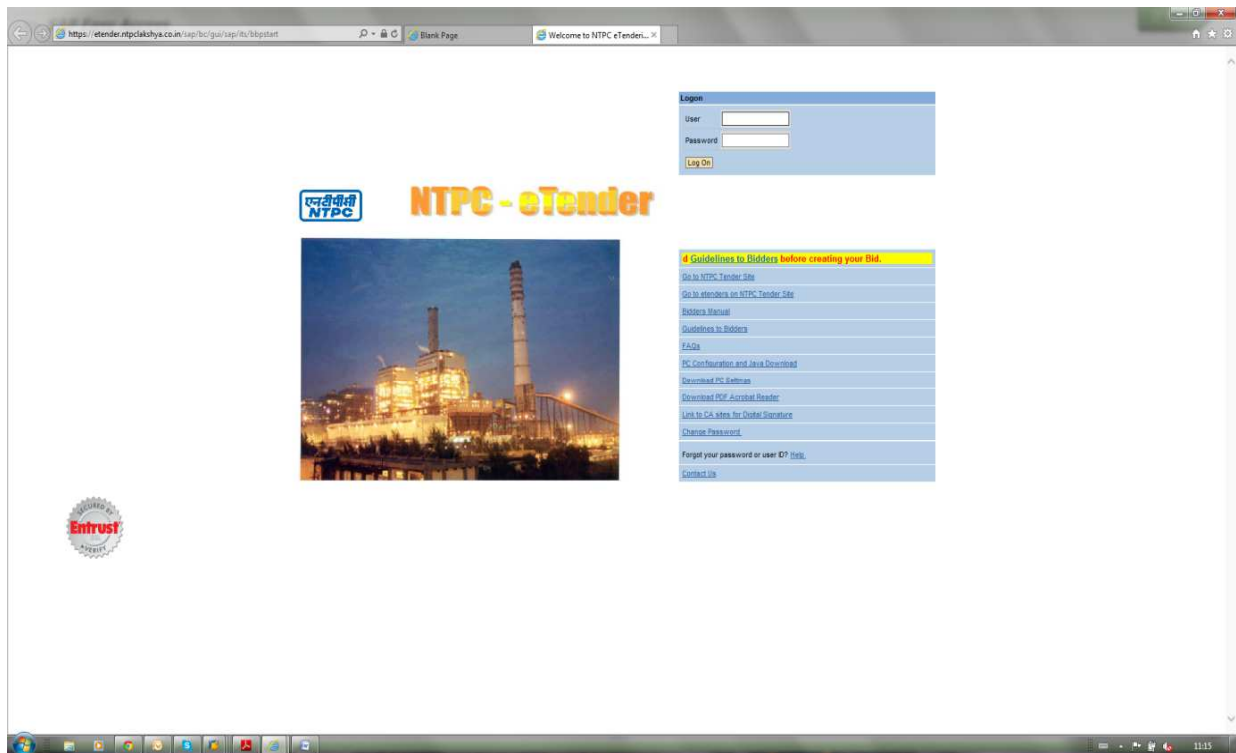
The enclosed document covers EMD received in Cash (i.e only through the payment portal). Non-Cash EMD/ Cash EMD (through Cheque, etc) are not a part of present documentation and these will be processed as is being done at present.

Further the documentation would cover areas relating to EMD through the portal. In case of EMD through Cheque / DD, the existing process would continue.

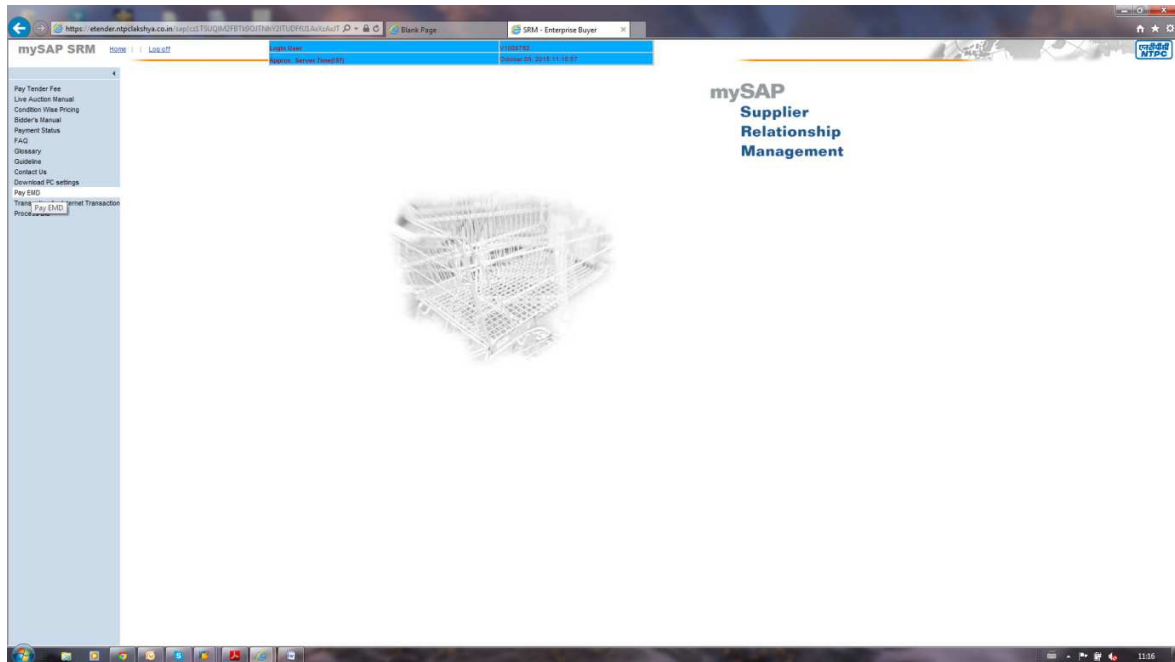
### **Process of Receipt of EMD through Axis Bank/E-pay Gov.**

The Vendor will log on to the SRM portal where he will enter the Bid Invitation number to deposit the EMD. The portal will link him to the Axis Payment gateway or E-pay Gov. Vendor will select the platform by which he wants to deposit the amount.

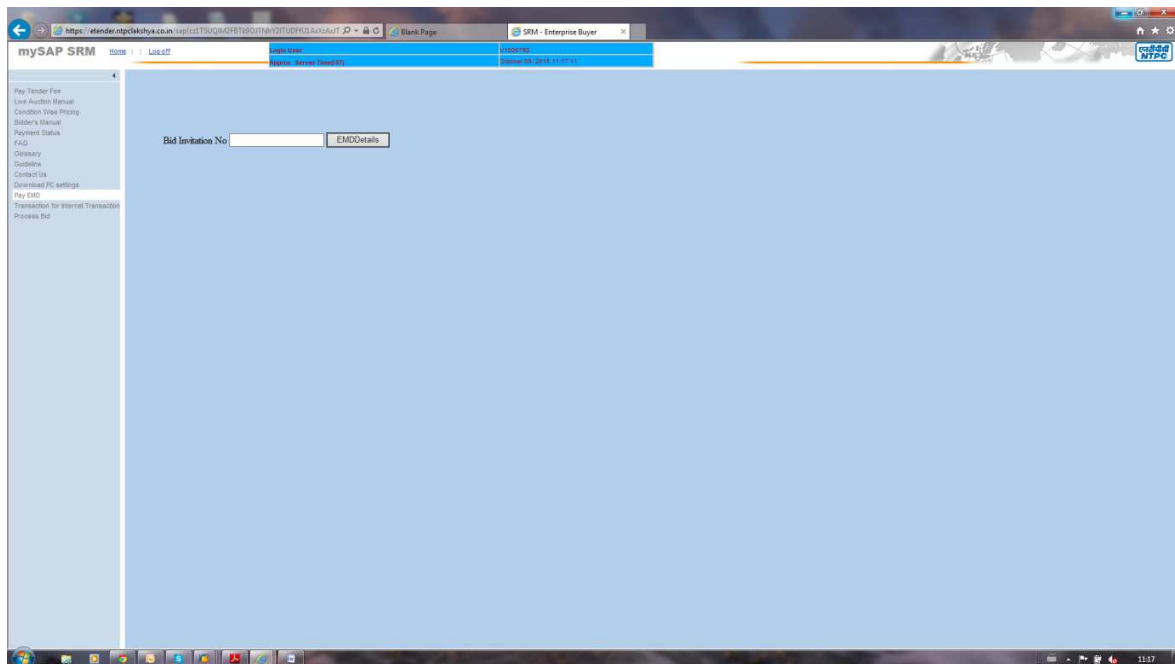
## SRM Portal, Vendor Login page



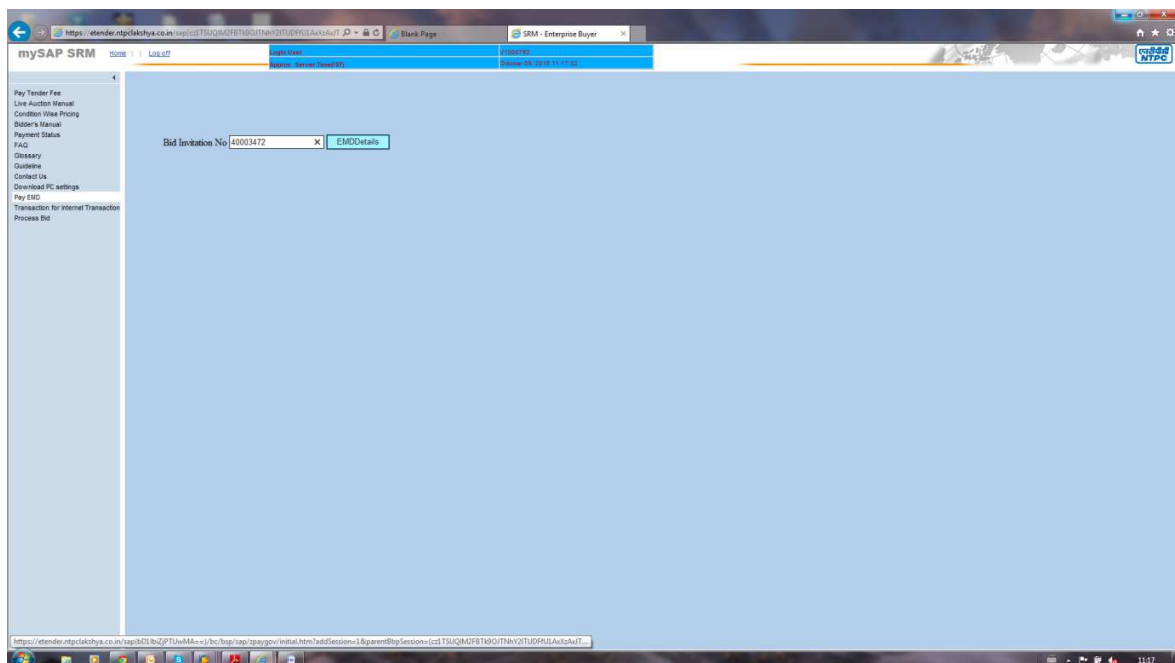
After entering Log In Credentials Vendor will get **PAY EMD** Link



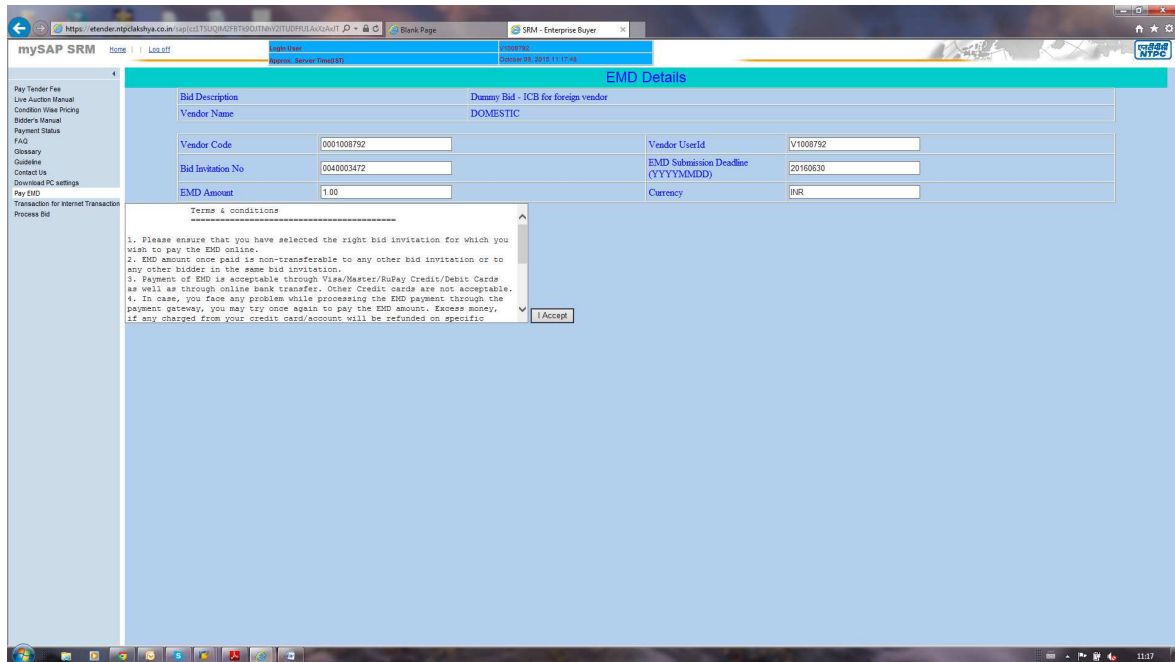
Here vendors have to enter BID invitation no for which EMD is to be paid



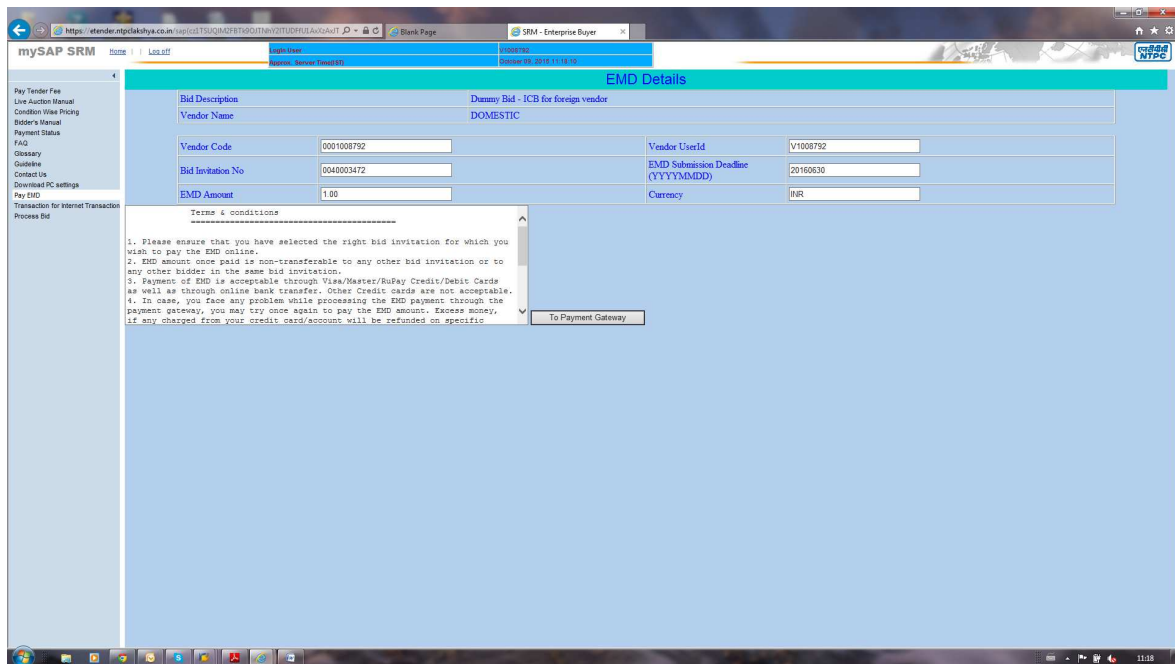
After entering Bid Invitation number, click on EMD details



Here EMD Details will be displayed which is non-editable. Click on **I ACCEPT** button to go further.

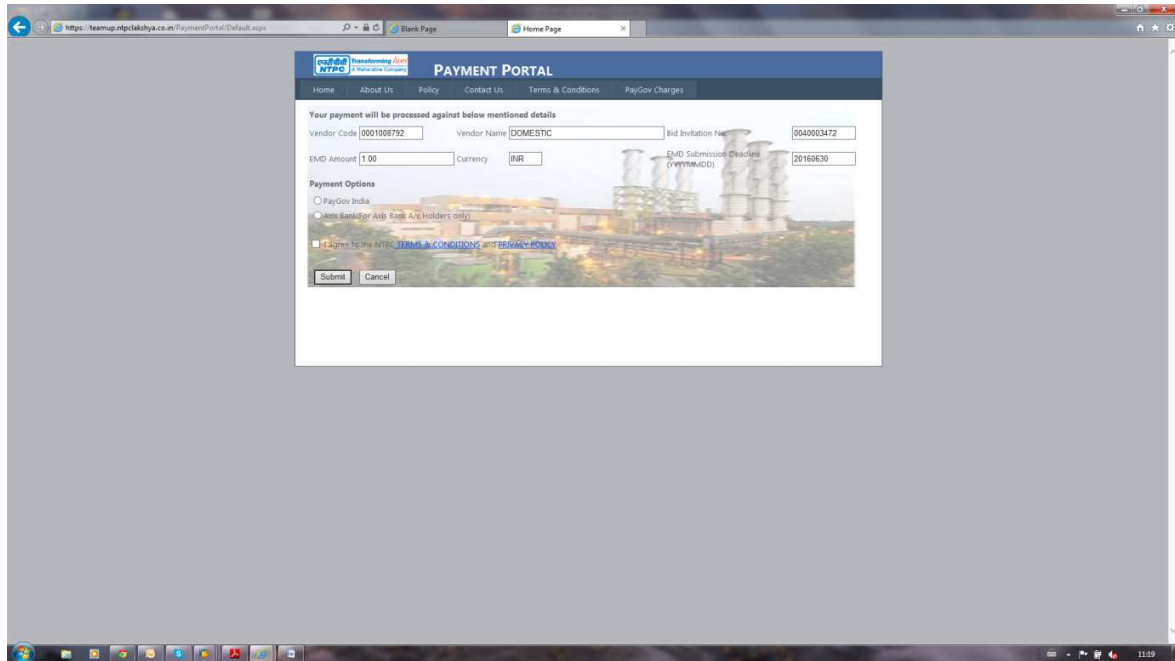


For making payment, Click on **“To Payment Gateway”** button



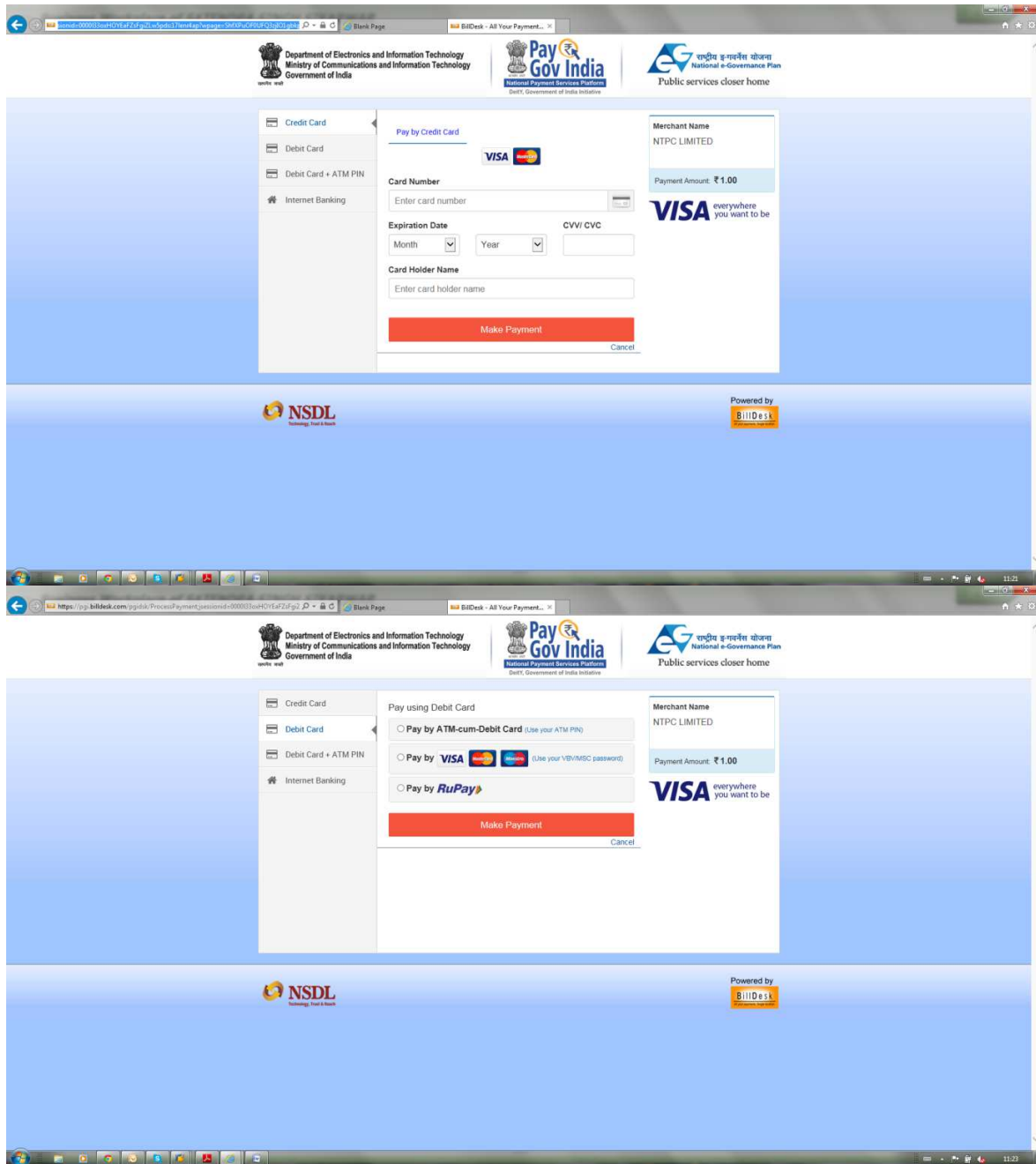
On Payment Portal ,payment details will be displayed against which payment would be processed.

Payment options will also be displayed on portal.



The Vendor has to accept the terms and conditions.

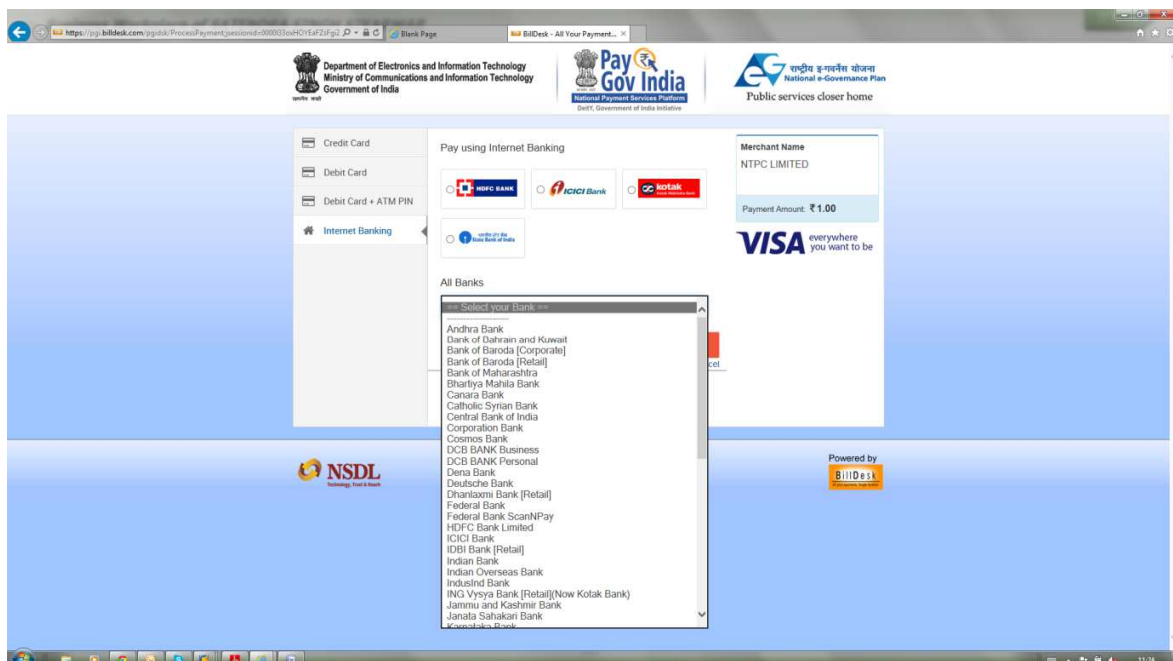
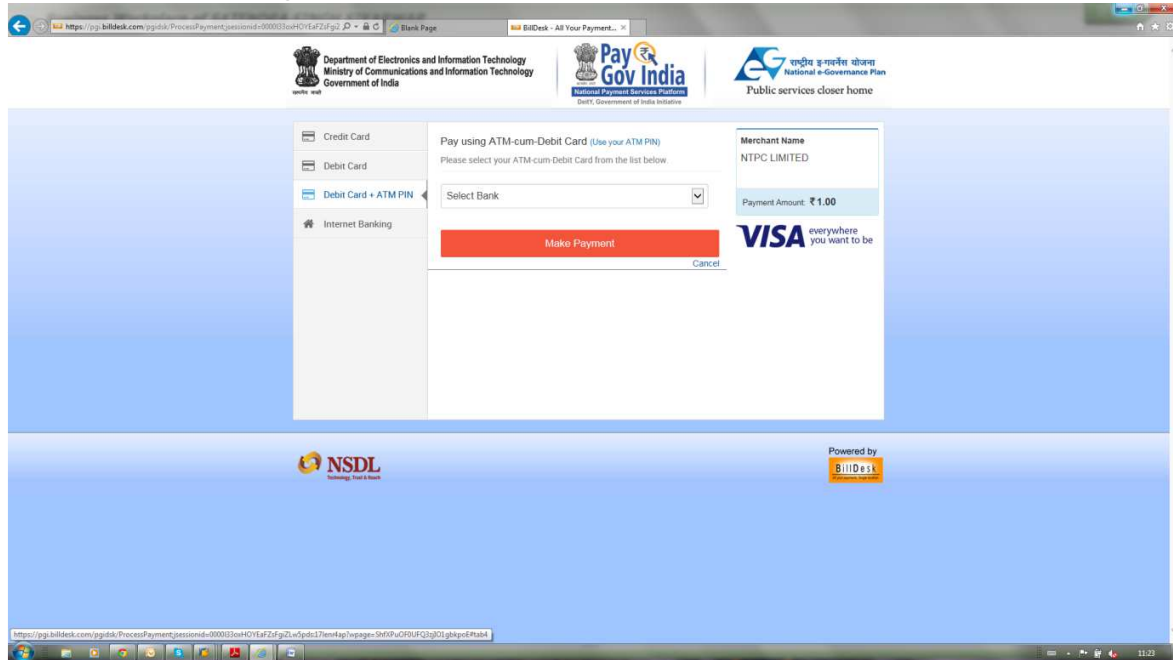
If vendor choose his payment through PayGov India then he will get options likes Credit card, Debit card, Debit card+ATM PIN & Internet banking

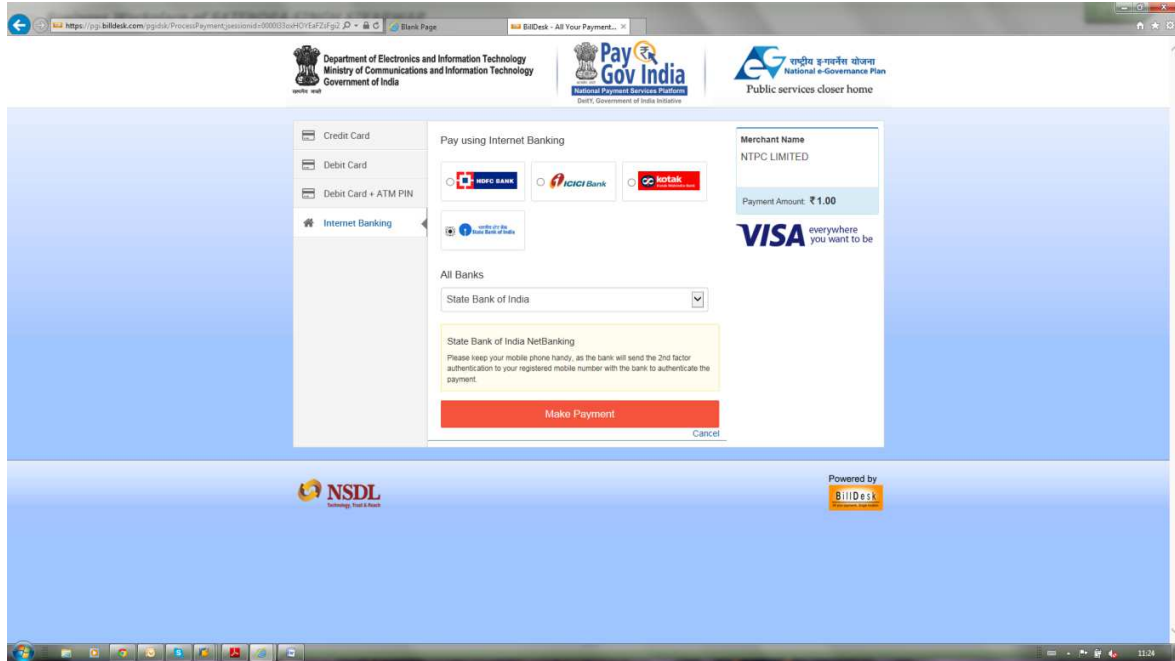




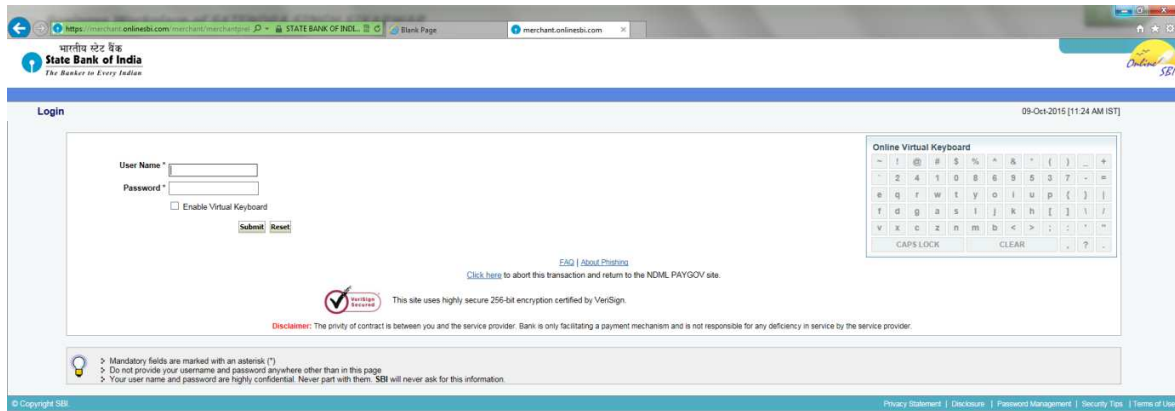
The following Payment options are activated in the case of PayGov.

- Credit Card (VISA / Mastercard)
- Debit cards (Using ATM PIN / VISA / Mastercard / MaestroCard)
- RuPay (33 Banks)
- Internet Banking (62 Banks)

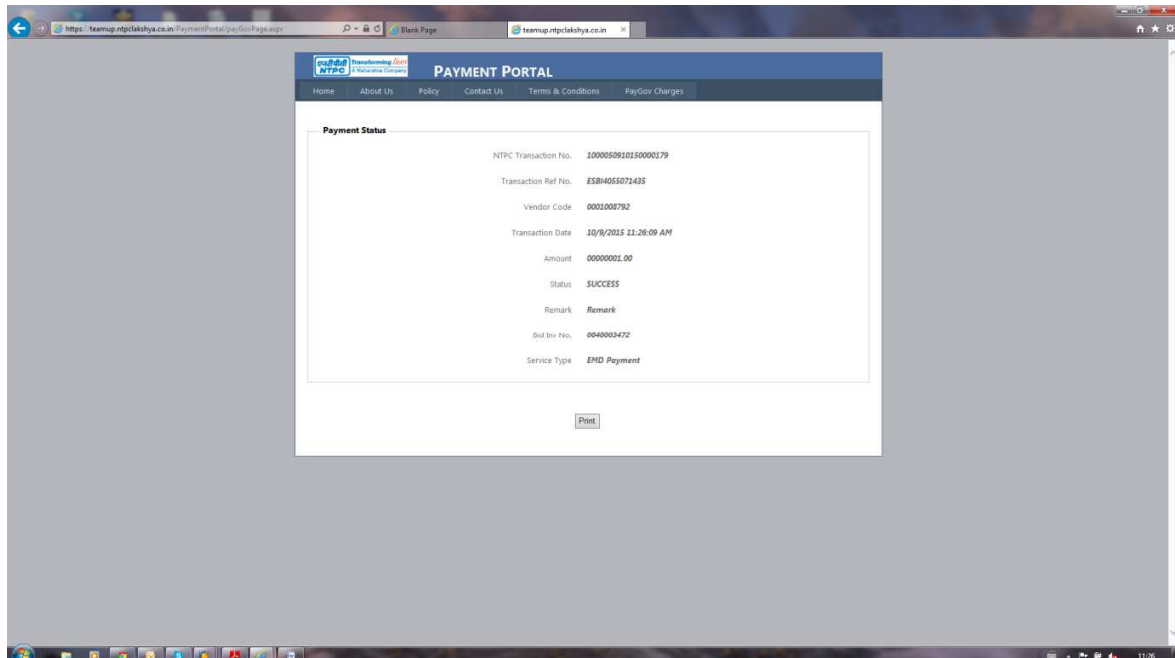




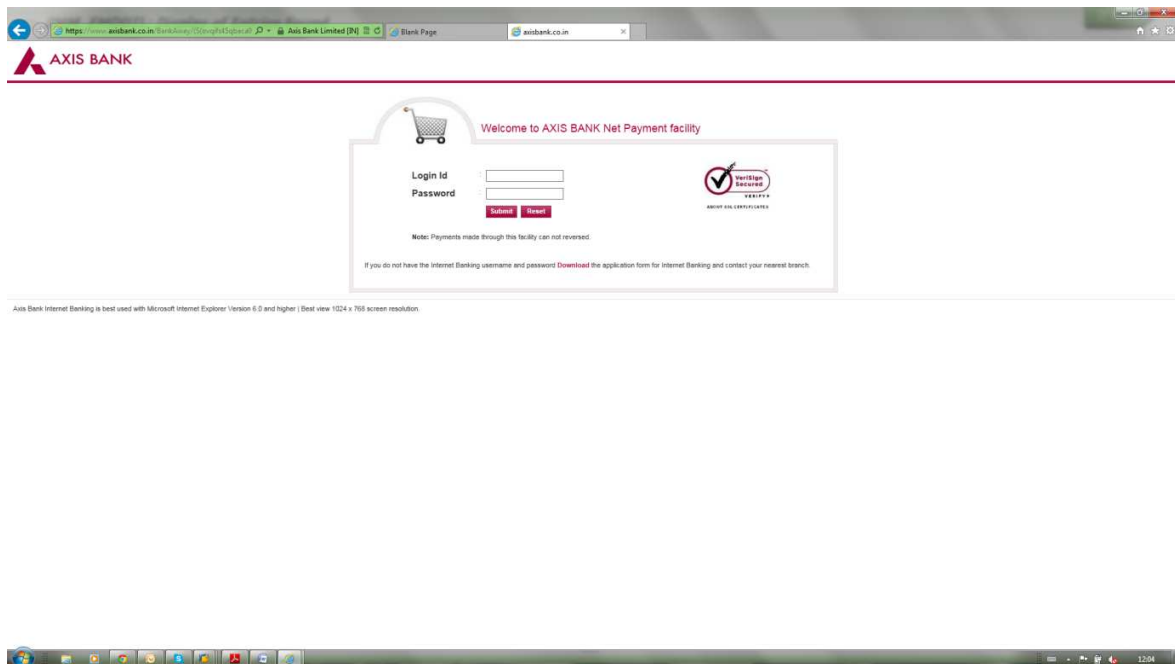
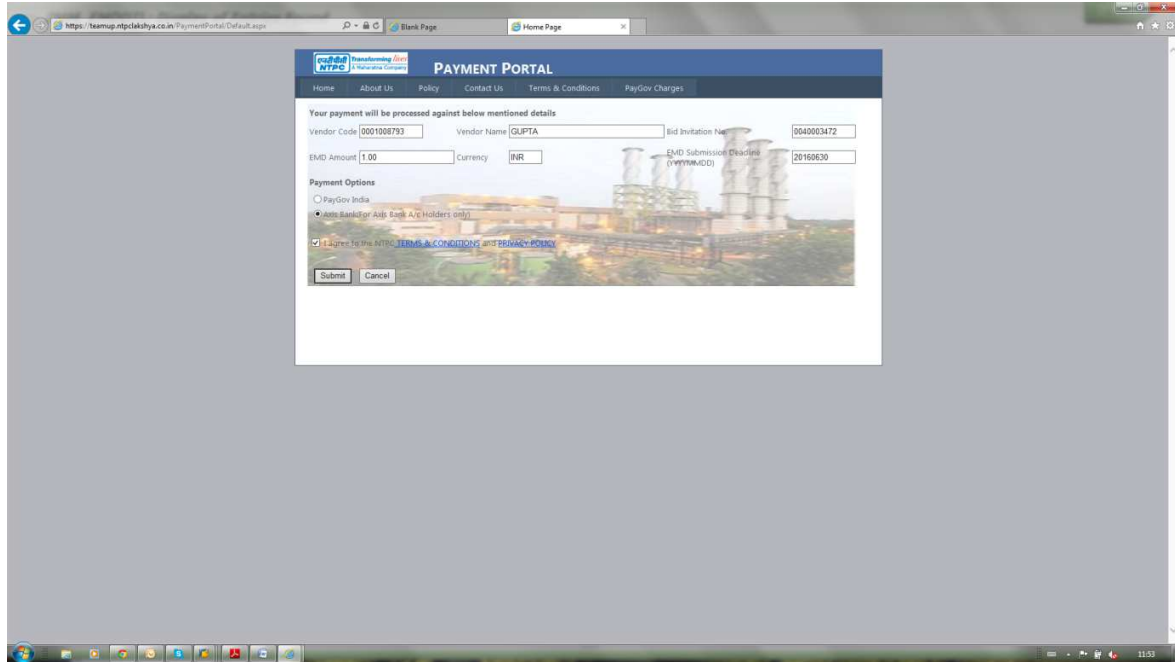
On Selecting the requisite Bank the system would take to the e-portal of the same Bank



On Successful payment, the system would generate the receipt. All the necessary details would be printed on the receipt.



Vendor is also provided an additional option to make payment at payment portal through the AXIS Bank, but the vendor should have an account with AXIS Bank.

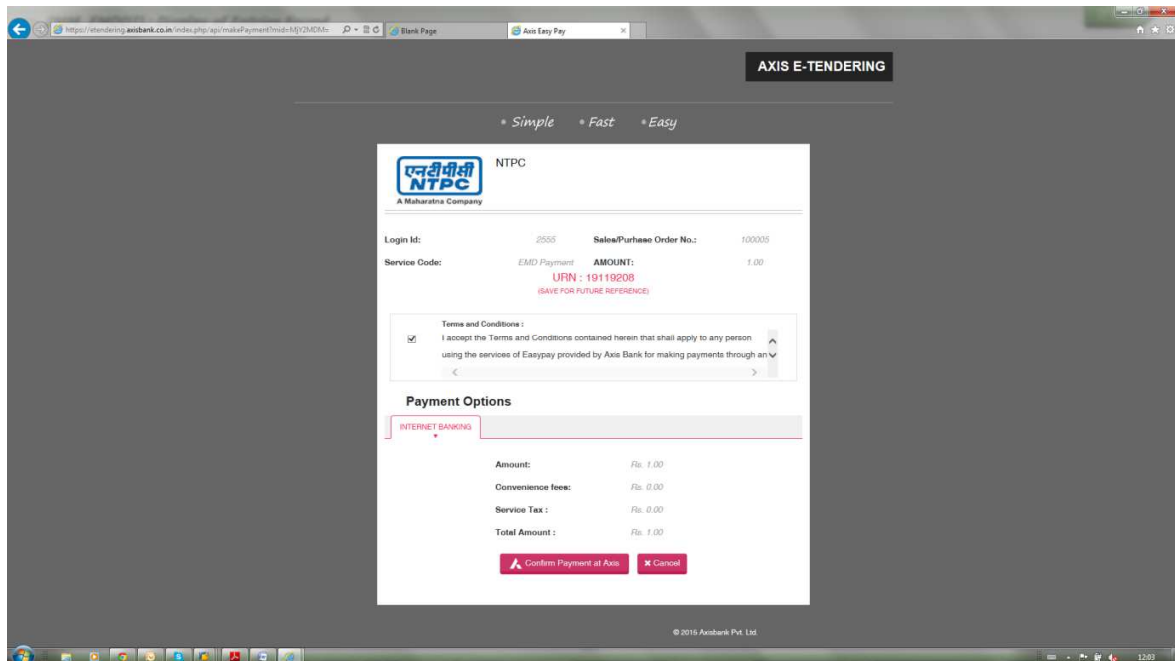
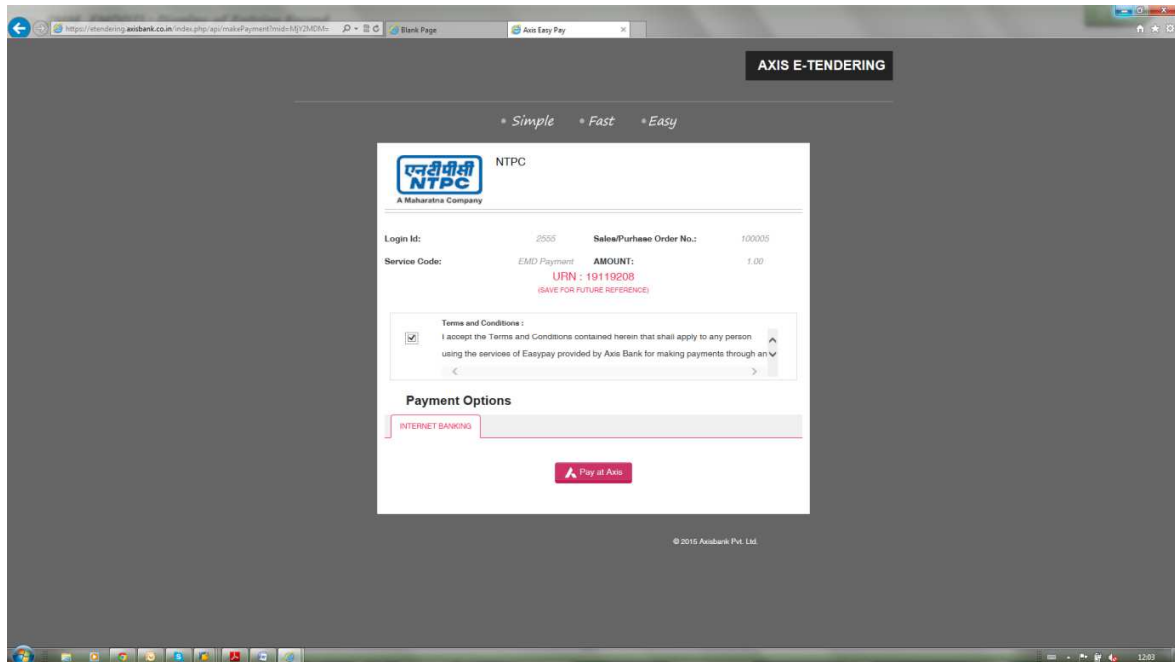


Validation is carried out through the AXIS Bank.

The screenshot displays the AXIS E-TENDERING portal for NTPC. The page features the following elements:

- Header:** "AXIS E-TENDERING" in a black box, with the tagline "Simple Fast Easy" below it.
- Logos:** NTPC logo (A Maharashtra Company) and AXIS BANK logo.
- Form Fields:**
  - Login Id: 2555
  - Sales/Purchase Order No.: 100005
  - Service Code: EMD Payment
  - AMOUNT: 1.00
  - Verify Code: gxvvy3 (with a "Get New Code" link)
- Buttons:** "Submit" and "Cancel".
- Footer:** "© 2015 Axisbank Pvt. Ltd."

The system return the URN number at this stage



The AXIS Bank system would also generate a e-receipt.

